UNITED STATES PRETRIAL SERVICES
NORTHERN DISTRICT OF ILLINOIS
219 SOUTH DEARBORN STREET
ROOM 15100
CHICAGO, ILLINOIS 60604

Request for Quotation
Transit Subsidy

Purchasing Agent: Andrea Reyes
Telephone: (312) 435-5796
Fax: (312) 435-5545

Date of Request for Quotes: Friday, September 4th, 2015
Date for Receipt of Quotes: Frisday, September 18th, 2015

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United States Pretrial Services of the Northern District of Illinois is currently accepting open market pricing for RTA FareChecks or non-personalized pre-loaded transit cards. The check or card must be accepted by all major Chicagoland public transportation providers including, but not limited to, CTA, Metra, Pace, and Northern Indiana Commuter Transportation District.

Checks/cards must be valid for at least 13 months from the date of purchase. If providing pre-loaded transit cards, purchasing capability must be restricted to transit providers.

Special Notes:

This is a request for **Open Market Pricing**.

All quotes must be received by September 18th, 2015, at 12:00 PM (CST). Quotations can be e-mailed to **andrea_reyes@ilnpt.uscourts.gov**. Any quote that is deemed incomplete will be considered technically unacceptable. Pricing is to be provided on the attached quote sheet and the quote sheet must be answered in its entirety. Quotes must include line item pricing that details all fees and costs. It is the sole responsibility of the vendor to confirm receipt of its bid with U.S. Pretrial Services. For additional information or clarification concerning the RFQ, please contact Andrea Reyes at the e-mail address above.

A firm-fixed price award will be made based on the lowest priced, technically acceptable offer. Delivery is required within seven days after receipt of payment.

The delivery address for this purchase will be: United States Pretrial Services, 219 South Dearborn Street, Room 15100, Chicago, Illinois 60604.

Quote Sheet for *Transit Subsidy* RFQ

Item No.	Description	Quantity	Unit	Unit Price	Extended Price
1	*3,200 RTA FareChecks or non-personalized pre-loaded transit cards with a value of $100 each*	*250*	*each*		
2	*Processing Fees*	250	*each*		
3	*Shipping/Handling Fees*	*1*			
4	*Additional Fees, if any (if requiring additional fees, detailed explanation of fees must be included with completed quote sheet)*				
				TOTAL	

Vendor Information

_____
Vendor's Name

_____
Vendor's Street Address

_____
Signature of Person Authorized to Sign Quote

_____
Printed or Typed Name of Signator

_____
Discount Terms or Net 30?

_____
Quantity Discount

_____
Vendor's Phone Number/fax number/e-mail address

_____
Vendor's City, State, and Zip Code

_____
Date

_____
DUNS Number

_____
Delivery Date (if other than stated ARO period)

APPLICABLE JUDICIARY TERMS AND CONDITIONS

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: http://www.uscourts.gov/procurement.aspx

2. The contractor shall comply with the clauses in this paragraph that the contracting officer has indicated as being incorporated in this contract:

_X__ Clause 2-35   F.o.b. Destination, Within Judiciary's Premises (JAN 2003)

_____ Clause 2-130 Energy Efficiency in Energy-Consuming Products (APR 2013)

_____ Clause 2-135 IEEE Standard for Environmental Assessment of Personal Computer Products (APR 2013)

_X__ Clause 3-3   Provisions, Clauses, Terms and Conditions - Small Purchases (APR 2013)

_____ Clause 6-85   Commercial Computer Software License (APR 2013)

_____ Clause 6-105 California E-Waste Fee (APR 2013)

_____ Clause 7-115 Availability of Funds (JAN 2003)

SUBMISSION OF QUOTE AND EVALUATION OF OFFERS

1. The following judiciary provisions, that the contracting officer has indicated are applicable, are incorporated in this solicitation:

 _X__ Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: http://www.uscourts.gov/procurement.aspx.

Solicitation Provisions Incorporated by Reference

_____ Provision 2-100, Brand Name or Equal (APR 2013)

_____ Provision 3-135, Single or Multiple Awards (JAN 2003)

_____ Provision 2-85C, Evaluation of Options Exercised at Time of Contract Award (JAN 2003)

Additional Solicitation Provisions

__X__ Provision 4-1, Type of Contract (JAN 2003)

The judiciary plans to award a firm-fixed price type of contract under this solicitation, and all offers shall be submitted on this basis. Alternate offers based on other contract types will not be considered.

__X__ Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a)   *Definitions.*

 "Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b)   All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c)   The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. 7701(c)(3). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d)   *Taxpayer Identification Number (TIN):_____*

        [ ]   TIN has been applied for.

[ ] TIN is not required, because:
    [ ] Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
    [ ] Offeror is an agency or instrumentality of a foreign government;
    [ ] Offeror is an agency or instrumentality of the federal government.

(e) *Type of organization:*

[ ] sole proprietorship;
[ ] partnership;
[ ] corporate entity (not tax-exempt);
[ ] corporate entity (tax-exempt);

[ ] government entity (federal, state or local);
[ ] foreign government;
[ ] international organization per 26 CFR 1.6049-4;
[ ] other _____.

(f) *Contractor representations.*

The offeror represents as part of its offer that it is [   ], is not, [   ] 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

[   ] Women Owned Business
[   ] Minority Owned Business (if selected, then one sub-type is required)

    [   ] Black American
    [   ] Hispanic American
    [   ] Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)
    [   ] Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
    [   ] Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
    [   ] Individual/concern, other than one of the preceding.